



Army Engineer Spouses Club

Board Meeting

3 May 2017

*"Keeping our worldwide Engineer
family connected through the
years and across the miles."*

Minutes

1. The meeting was called to order at 7:20 pm.
2. The following board members were in attendance: Kara Anderson, Bobby Buxbaum, Jessica Gregris, Sheila Kelly, Vanessa Joly, Erica Shaw, Launa Brown, Roz Riley, Terri Stevens, and Laurel-Lee States . The Minutes were taken by Laurel-Lee States.
3. The minutes for the April meeting were reviewed by the board members. Roz Riley made motion, Kara Anderson 2nd, all approved. Make sure to add Kimberly Oborski and Rosemary Davis to committees appointed. The March minutes were approved unanimously.
4. Executive Board Reports:
 - a. President (Launa Klimowicz- Brown):
 - Luncheon flyers almost ready to go out. Changes being made to Army Engineer Memorial Awards Luncheon, Sunday, May 21, 2017. Also adding, 'Sunday Dress' to flyer.
 - b. Vice-President (Carolyn Hudson):
 - Mentioned the upcoming Sip & Paint Night event. Spouses are allowed to attend if they wish. Fairwinds Brewery recap was discussed.
 - c. Secretary (Laurel Lee States & Christy Cramer Preston):
 - Nothing to report.
 - d. Treasurer (Jessica Gregris):
 - June budget committee should be made up of President, Vice President, AEMA, Treasurer, Secretary, Membership, Ways & Means and Honorary President (ex-officio).

- Treasurer made motion to continue Lynch Creek fundraiser again with 50% going to AEMA, 25% going to The Fairfax and 25% going to Knollwood. Sheila Kelly 2nd, all approved.
- e. AEMA Chairman (Erica Shaw & Marguerite Theisen):
- make sure the Morris family is contacted at least a month before event. The bank is who disperses the check and they need ample time to prepare.
 - Tasker needs to be updated.
 - Awardees have been notified.
 - 0In Memoriam to be announced at later date.
 - Check to see if the Bostick award will be a reoccurring amount of \$1000.
 - Check email connected to USAA account.
 - Two year book review due for AEMA.
5. Appointed Committee Chairs
- a. Castle Gram (Allison Chamberlayne):
- Deadline is the Friday after our monthly meetings.
- b. Circulation (Kara Anderson):
- Nothing to report.
- c. Historian/Publicity (Lisa Stevenson):
- Nothing to report. It was noted that Lisa is recovering nicely from her surgery.
- d. Hospitality/Reservations (Terri Stevens):
- AEMA Luncheon will have pay at the door only.
 - Check on photography being taken at luncheon.
- e. Knollwood Bake Sale (Priscilla Noah):
- Nothing to report.
- f. Membership/Red Book (Jackie Caldwell):
- Troubleshoot missing members who paid.
 - Discussed putting the current Red Book online to members only.
- g. Nominations (Bette Meuleners):
- Nothing to report.
- h. Parliamentarian(RozRiley):
- Voting for Executive Board 2017-2018 will be done from Sunday, May 14 to Saturday, May 20. Ballot will be available (by CastleGram and general membership email) for online or by mail in voting.
- i. Liaison (Kay Burlin):
- Nothing to report.
- j. Ways & Means (Sheila Kelly):

- Take out specific dates in tri-fold.
 - \$855 was made at USACE with Castle Boutique sales.
 - Volunteers needed the second week of June, date TBD.
- k. Webmaster (Laura Putnum):
- Nothing to report.
- l. Welfare Services (Vanessa Joly):
- 2 more meals will be provided for Fisher House and then a re-vote for continuance in July.
6. Old Business:
- Bake sale at Knollwood went great! \$317.50 was made in sales.
7. New Business:
- Nothing to discuss.
8. Announcements:
- 21 May 2017 is the AEMA's Awards Luncheon at the Fairfax.
 - 31 May 2017 is our Sip & Paint at Wine & Design, 1506 Belle View Blvd., Alexandria, 22307.
 - 4 June 2017 is the tentative date of the next Board meeting. The location is TBD.
9. Adjournment: The meeting adjourned at 9:27 pm.

Prepared by
Christy Cramer Preston
AESC Secretary