**MAY 2016 MEETING Minutes**

**CALL TO ORDER** @ **7:14pm**

In attendance: Connie, Maggie, Laurel-Lee, Erica, Roz, Terri, Sheila, Launa, Lisa, Kay, Bette, Jackie and Dominique. Jessica on phone

**MINUTES APPROVAL**

April 2016 Minutes

Motion: Maggie Second: Priscilla \*All Approve

**PRESIDENT:** Connie Semonite

 Gavel passed to Maggie @ 7:29

 Sell items (Castle Boutique) that we don't want, any overstock and awareness of

 what is in stock

**HONORARY ADVISORS:** Chief’s Spouse: Renee Bostick; SES Spouse: Jackie Caldwell

**VICE PRESIDENT:** Maggie DeMello / Dominique Wilt

 When schools get out set up a club outing.

**SECRETARY:** Laurel-Lee States

 Bring Renee Bostick's invitation card to Historian to file.

**TREASURER:** Jessica Gregris

 **Complete hand off towards end of club year for audit (June)**

 **Excess in operating funds to go to AEMA will be discussed after beginning of new club**

 **year.**

 Close cocktail party collections.

 At the beginning of the new club year make a motion to transfer $4000 to AEMA after end

 of year review.

**MOTIONS:**

 **Motion to reimburse $421.59 to Roz for 2009-2015 AESC Archive Project archiving**

 **supplies.**

 **Motion: Jessica Second: Kara \*All approve**

**AEMA CHAIRMAN:** Erica Shaw

 Recommendation that PO Box be moved.

 Extra key for PO Box requested for AEMA Chairman.

 Name cards for each attendee at Award Luncheon on the tables.

 Purchase linens for the picture display tables.

**PARLIAMENTARIAN:** Roz Riley

 Working on virtual online voting guidelines.

**MEMBERSHIP:** Jackie Caldwell

MOTION:

 Motion to pay an extra $5 and the half year members will continue to be members in the

 2016-2017 club year. (This represents the six following members: Aida Pence, Karen Grassi,

 Corrie Madden, Tracy Owens, Elizabeth Reid and Jenna Rozar)

 Motion: Kara Second: Sheila \* All approve

**HOSPITALITY / RESERVATIONS:** Terri Stevens

Nothing new to report

**CASTLE GRAM:**  Allison Chamberlayne

Nothing new to report

**WEBMASTER:** Laura Putnam

 Switch emails with Lisa, fix and correct names.

**CIRCULATION:**  Kara Anderson

Nothing new to report

 **WAYS & MEANS:** Sheila Kelly

 Asked that updated membership sent to Sheila, Launa and Erica. (Position specific)

**WELFARE:** Launa Brown

 USA Today to possibly run a story with Launa!

**PUBLICITY/HISTORIAN:** Lisa Stevenson

Nothing new to report

**RETIREMENT RESIDENCES:** Kay Burlin

THANK YOU KAY FOR ALL YOU DID LAST MONTH!!

**KNOLLWOOD BAKE SALE:** Priscilla Noah

THANK YOU PRISCILLA FOR EVERYTHING YOU DID IN APRIL!!

**NOMINATIONS:** Bette Meuleners

Nothing new to report

**ADJOURN** @ **9:24**