



Army Engineer Spouses Club

Planning Meeting

10 July 2017

"Keeping our worldwide Engineer family connected through the years and across the miles."

Minutes

1. The meeting was called to order at 10:43am.
2. The following board members were in attendance: Launa Brown, Connie Semonite, Kim Houston, Lisa Stevenson, Jackie Caldwell, Kara Anderson, Lynne Jackson, Bobby Bauxbum, Jessica Gregris, Rosemary Davis, Lois Cook, via phone-Kendra Lewis, via Face Time-Laurel-Lee States
3. Executive Board Reports:
 - a. President (Launa Klimowicz- Brown):
 - 2 August, 10-2pm, Welcome Coffee for Kim Houston at Connie Semonite's home.
 - 30 August, 6pm, Fairfax Community Center
 - 6 September, 11am, Sine restaurant (Arlington)
 - 4 October, 10am, Fairfax Community Center
 - 1 November, 6pm, Fairfax Community Center
 - 6 December, 10am, Cookie Exchange, Connie Semonite's
 - January, no meeting, hold at event if necessary later in month
 - 7 February, 10am, Fairfax Community Center
 - 6 March, 6pm, Fairfax Community Center
 - 4 April, 10am, Fairfax Community Center
 - 2 May, 6pm, Fairfax Community Center
 - 6 June, 6pm, location TBA when verified
 - b. Vice-President (Rosemary Davis):
 - Meeting dates, times and locations*:
 - 2 August, 10-2pm, Welcome Coffee for Kim Houston, Connie Semonite's

- 30 August, 6pm, Fairfax Community Center
 - 6 September, 11am, Sine restaurant (Arlington)
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- c. Secretary (Christy Cramer Preston):
- New board roster sent, please review and submit corrections and/or information to Christy.
 - You will be receiving meeting minutes from Christy, regardless of who took them
 - You will need to send the MONTHLY REPORTS to Christy and Laurel-Lee NO LATER than the Monday before the meeting. Report template included with these minutes.
- d. Treasurer (Kimberly Oborski):
- Report included as soon as received
 - 15 July will be Treasurer transfer at bank
 - Minor adjustments made to budget
 - Budget adjusted to show the difference between income and expenses
 - Line added to reflect those differences (AESC transfer to AEMA)
- e. AEMA Chairman (Kara Anderson):
- -Report included as soon as received
 - 15 July will be Treasurer transfer at bank
 - -Minor adjustments made to budget
 - Budget adjusted to show the difference between income and expenses
 - Line added to reflect those differences (AESC transfer to AEMA)

4. Appointed Committee Chairs

- a. Castle Gram (Jessica Gregris):
- Report included as soon as received
 - 15 July will be Treasurer transfer at bank
 - Minor adjustments made to budget
 - Budget adjusted to show the difference between income and expenses
 - Line added to reflect those differences (AESC transfer to AEMA)
- b. Circulation (Sheila Kelly):

- Nothing to report.
- c. Historian (Lisa Stevenson):
 - If there is a Shutterfly account, board members would like access
 - Let board members add photos to Shutterfly account
- d. Hospitality/Reservations (Terri Stevens & Lynne Jackson):
 - If there is a Shutterfly account, board members would like access
 - Let board members add photos to Shutterfly account
- e. Knollwood Bake Sale (Priscilla Noah):
 - Tentative date for bake sale TBA at a later date
- f. Membership/Red Book (Jackie Caldwell):
 - Red Books will be out earlier this club year
 - Birthday request to be left on registration
 - 31 August, Deadline for information
 - Information needed for Red Book
 - AESC Board Roster formatted to Red Book
 - President Letter formatted to Red Book
 - Castle Gram page formatted to R
- g. Nominations (Bette Meuleners):
 - Nothing to discuss.
- h. Parliamentarian(RozRiley):
 - Nothing to discuss.
- i. Liaison (Kay Burlin):
 - Tentative date for meeting lunch at The Fairfax
- j. Ways & Means (Kendra Lewis):
 - Castle Boutique may be set up at Castle Ball with limited items
 - Would like to set up at USACE HQ the week prior to Castle Ball
 - 7 March, Leader Emeritus meeting, USACE HQ, Castle Boutique.
- k. Webmaster (Laura Putnum):
 - Please pass along any information that needs to be updated on AESC webpage
- l. Welfare Services (Vanessa Joly):
 - Need someone to donate meal to Fisher House on 25 July, PLEASE let me know if you can
 - Need board's input on whether to continue Fisher House meals
- m. Knollwood Liaison (Ann Kem):
 - Nothing to report.
- n. Corresponding Secretary (Laurel-Lee States*):
 - Will be given the Monthly Reports on MONDAY before scheduled meeting.
 - Does not have AESC camera.

- Provide Rosemary with Mike V.'s Contact information.
- o Publicity/Facebook (Lois Clark):
 - Nothing to report.
- p. Scholarship (Marguerite Theisen):
 - Nothing to report.

5. Announcements:

- 2 August-Twilight Tattoo, Fort McNair -6:30pm pre-show
(No chairs needed)
- 4 August- Castle Ball - (RSVP by 27 July)
- 6 September- Newcomers Luncheon, 11:30am at Sine Irish Pub & Restaurant, 1301 S Joyce St. (Pentagon Row) Arlington, VA 22202
- 16 September- Cocktail Party, 6-8pm at the Semonite Home (Quarters 7, Fort McNair). (Castle Boutique set-up 4pm and Board Members to arrive 5pm).
- 24-27 April- Engineer Week at Fort Leonard Wood, Missouri
- 27 April- Engineer Ball, Fort Leonard Wood, Missouri
- 8-11 May- Engineer Week, National Capital Region (*Fairfax Community Center, 10265 Fairfax Drive, Fort Belvoir, VA 22060).

6. Adjournment: The meeting adjourned at 2:31 pm.