



# Army Engineer Spouses Club

Board Meeting

5 April 2017

*"Keeping our worldwide Engineer  
family connected through the  
years and across the miles."*

## Minutes

1. The meeting was called to order at 10:46 a.m.
2. Today's meeting is being held at the Women's In Military Service for America Memorial at Arlington National Cemetery.
3. The following board members were in attendance: Bette Meuleners, Marguerite Theisen, Carolyn Hudson, Sheila Kelly, Connie Semonite, Launa Klimowicz- Brown, Terri Stevens, Roz Riley , Vanessa Joly, and Christy Cramer Preston.
4. The minutes for the March meeting were reviewed by the board members. The Motion to approve the minutes was made by Sheila Kelly and seconded by Vanessa Joly. The March minutes were approved unanimously.
5. Executive Board Reports:
  - a. President (Launa Klimowicz- Brown):
    - If we decide to use this location for our meeting next year, we may want to look into arranging parking for each board member.
    - Launa presented Murilla Cushman with an Engineer cutting board and a one year AESC membership.. Her husband is a retired Engineer and she is a retired LTC. Murilla will be conducting our tour today.
  - b. Vice-President (Carolyn Hudson):
    - Our visit at the Hillwood Estate was a great success.
    - The Brewery Tour is scheduled for 29 April 2017 at 6:00 pm at Fair Winds Brewing Company in Lorton. Fair Winds is located in an industrial area. Carolyn and her husband and Vanessa Joly and her husband had an opportunity to visit Fair Winds Brewing Company.

Carolyn spoke with the owner and they cannot facilitate a tour during our visit. The offer tours one day per month. There are food trucks on the premises. The menus have upper end selections. The cost of the event will be what you decide to order to eat and drink. Fair Winds Brewing Company provides a 10% military discount.

- Carolyn suggested that we change our scheduled Sip and Paint event. Carolyn found a place that will be hosting a Sip and Paint event on Wednesday, 31 May 2017 and the painting subject is a view of the Jefferson Memorial with Cherry Blossoms in the foreground. The board agreed to change the event to 31 May 2017. This event will be in Alexandria (Wine & Design, 1506 Belle View Blvd., Alexandria, 22307). Members will be able to go to the place's website and reserve and pay for the event. Carolyn will send out a link to the general membership.
- c. Secretary (Laurel Lee States & Christy Cramer Preston):
- Please ensure that you sign the sign in sheet.
- d. Treasurer (Jessica Gregris):
- Nothing to report.
- e. AEMA Chairman (Erica Shaw & Marguerite Theisen):
- Marguerite Theisen did not have anything to report.
  - The Board discussed the \$1,000 donation made by General Bostick to endow a scholarship in his father's name, for the child of an enlisted soldier. There was some confusion whether the donation was also made last year and if it was, if the funds were awarded to someone. Connie encouraged the Board to formulate a plan for the donation and also a plan in the case the organization does not receive the donation next year.
  - Roz Riley discussed some scholarship applications that failed to meet eligibility requirements. It was the consensus of the Board that the eligibility requirements must be applied uniformly. Every applicant should be treated the same. Fairness is paramount. It was decided that each applicant that failed to meet the eligibility requirements should be contacted and told why they did not meet the requirements. It was unknown if this had been done. Launa will follow up with Erica on this issue.
  - Roz Riley informed the Board that the Board will have to approve the scholarship awardees and award slate. A special meeting may have to be called in order to have everything completed by the time of the AEMA Awards Luncheon.

## 5. Appointed Committee Chairs

- a. Castle Gram (Allison Chamberlayne):
- Deadline is the Friday after our monthly meetings.

- b. Circulation (Kara Anderson):
  - Nothing to report.
- c. Historian/Publicity (Lisa Stevenson):
  - Nothing to report. It was noted that Lisa is recovering nicely from her surgery.
- d. Hospitality/Reservations (Terri Stevens):
  - Would like to streamline the AEMA selection process.
  - The AEMA's Awards Luncheon is 21 May 2017 at the Fairfax.
- e. Knollwood Bake Sale (Priscilla Noah):
  - The Bake Sale will be 19 April 2017 from 10:00 am through 1:00 pm. You can drop the baked items at Priscilla's house on 18 April.
  - Savory items appear to sell faster than sweet items. Perhaps you should consider donating spinach balls, cheese balls, spicy chex mix.
- f. Membership/Red Book (Jackie Caldwell):
  - Red Books were delivered to each member at March's meetings or subsequently mailed.
- g. Nominations (Bette Meuleners):
  - Have nominations for the following elected positions: Launa Brown (President), Rosemary (Vice-President), Christy Cramer Preston (Secretary), Kara Anderson (AEMA) and Kim Oborski (Treasurer). It was determined by our Parliamentarian that the slate must be approved by the Board before it goes to the general membership. Bette motioned that the slate be approved. Marguerite seconded the Motion. The slate was approved unanimously.
  - Bette discussed that the slate will go to the general membership for nominations. Following that, the vote will be conducted by the Parliamentarian.
  - It was noted that Bette does a great job in her Board position.
- h. Parliamentarian(RozRiley):
  - Roz utilizes two emails in her current position: an email for parliamentarian and an email for voting.
  - Will utilize virtual voting for the upcoming elections.
  - After the virtual voting, Roz will compare the results to last year's results and will determine if changes are necessary.
- i. Liaison (Kay Burlin):
  - Nothing to report. It was noted that Kay has been in the hospital and has a virus. Launa said that she would contact Laurel-Lee to make a card for Kay.
- j. Ways & Means (Sheila Kelly):

- The Leaders Emeritus Sales Event was 6 March and earned just over \$2,100 (last year \$823)
  - May 1-4 -EGM (Executive Group Meeting). Need volunteers.
  - Presently reaching out to vendors that have not been paid and have not submitted an invoice.
  - Unsure how much money is left in the Ways & Means' budget. Sheila said that she needs to get with Jessica to determine that. Sheila believes that there is approximately \$1,000.
  - Sheila would like to purchase tumblers and water bottles. This would cost about \$2,000.
  - Sheila would also like to purchase the Engineer egg lapel pendants, cookie cutters and wrapping paper. The wrapping paper is not a good seller. This order may be about \$2,000.
  - Sheila asked the Board what she needed to do to request more money. A discussion was held and it was determined, after reviewing last month's treasurer report, that we have the funds to give \$4,000 to Ways & Means.
- k. Webmaster (Laura Putnum):
- Launa noted that the AESC website had been hacked. The hacker made a request that appeared to come from the AESC's president, to write a substantial check. Concerns expressed by Launa regarding Connie's AESC email account and the possibility that it was also hacked.
- l. Welfare Services (Vanessa Joly):
- Meals were provided to Lisa this month.
  - Erica Shaw will provide the upcoming meal to the Fisher House on 29 April..
  - Vanessa received a \$24 check from the Hard Times Cafe's Springfield location. She will mail the check to Jessica Gregris.
  - Vanessa received an email from Good Funds and she reviewed the restaurant section. Potbelly Sandwich Shop gives 25% of applicable sales to the organization. Flipping Pizza also provides 25%. Pica Taco provides 20%. Potbelly Sandwich Shop requires 45 days notice to arrange a fundraising day/night. Connie stated that we should have a restaurant fundraiser once per month. We do not have to do anything and we receive some substantial funds. Te Board suggested that Vanessa look into having a fundraiser through Chick-fil-a.
  - Launa announced that Vanessa will remain in her position for the next board year.
6. Old Business:
- Nothing further to discuss.

7. New Business:

- We will vote on the AEMA awards at the next meeting.
- Positions for next year: Vanessa Joly (Welfare Services), Roz Riley (Parliamentarian), Sheila Kelly (Circulation), Marguerite Theisen (Awards Chair), Jessica Gregris (Castle Gram), Kara Anderson (AEMA), Kim Oborski (Treasurer), Teri Stevens (Hospitality), Bette Meuleners (Nominations), Laurel-Lee States (Corresponding Secretary).

8. Announcements:

- 15 April 2017 is the Cherry Blossom Festival party at Connie's Semonite's home.
- 25 April 2017 is the date for the meal for the Fisher House
- 29 April 2017 is the date for the Brewery Tour.
- May 1-4 is the date of the EGM (Executive Group Meeting).
- 3 May 2017 is the date of our May's meeting and it will be an evening meeting. The location is TBD, but most likely will be the Fort Belvoir Community Center.
- 21 May 2017 is the AEMA's Awards Luncheon at the Fairfax.
- 31 May 2017 is our Sip & Paint at Wine & Design, 1506 Belle View Blvd., Alexandria, 22307.

9. Adjournment: The meeting adjourned at 12:26 pm.

